

LAVANT PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH MEETING
TUESDAY 12th May AT 7.00pm, ZOOM VIRTUAL MEETING ROOM REF 765 5758 2818
Password Available by application to the Clerk.

In accordance with the provisions of The Local Authorities and Police and Crime Panels
(Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and
Wales) Regulations 2020

In attendance:

Councillors Aldridge, Ings, Goldsmith, Mallett, Newman, Quest, Pickford, Reynolds, Tucker.
Clerk Dawn Salter, County Councillor Hunt, District Councillor David Palmer
Public Present – 1

Agenda Item 1: To Elect the Parish Council Chairman for 2020/2021 and to receive a declaration of Acceptance Of Office

Councillor Mr Pickford vacated the chair and the Clerk called for nominations for Chairman. Councillor Mr James Pickford was proposed by Councillor Mallett and seconded by Susan Ings and was duly **ELECTED** Chairman of the Parish Council for the 2020/2021 Council Year. He read and signed his Declaration of Acceptance of Office. Councillor Mr Pickford then took the Chair.

Agenda Item 2: To Elect the Parish Council Vice Chairman for 2020/2021 and to receive a declaration Of Acceptance Of Office.

The Clerk called for nominations for Vice-Chairman. Councillor Elaine Mallett was proposed by Councillor Pickford and seconded by Councillor Caroline Reynolds and was duly **ELECTED** as Vice-Chairman of Parish Council for the 2020/2021 Council Year. She read and signed her Declaration of Acceptance of Office.

Agenda Item 3: Apologies from Members. - None

Agenda Item 4: Declarations of Interest and Dispensation Requests

- i. To receive declarations of interest from councillors on items on the agenda
- ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- iii. To grant any requests for dispensation as appropriate

Agenda Item 5: Public Sessions

1 member of the public was present

Agenda Item 6: To Confirm of Committee Representatives & Outside Bodies Appointments (Appendix C)

It was **RESOLVED** that membership of Councillors Aldridge, Ings, Goldsmith, Mallett, Newman, Pickford, Reynolds, Tucker. were nominated to serve as Representatives on Outside Bodies for the 2020/21 Council Year:
It was further **RESOLVED** that Councillor Quest be appointed to the Fete Committee.

Agenda Item 7: Co-option Of New Councillor

Mrs Jenny Quest applied to be a Co-Opted member of Lavant Parish Council. It was **RESOLVED** that Mrs Quest be so co-opted as a member of Lavant Parish Council until May 2023. Councillor Quest confirmed receipt of the new councillor welcome pack which includes Welcome letter from SALC; The Good Councillors' Guide; the seven administration documents.

Agenda Item 8::To receive and approve the Minutes of the Council meeting held on 14th April 2020

On a **proposal** by Councillor Robert Newman and **seconded** by Councillor Louise Tucker

It was **RESOLVED** that the Minutes of the meeting held on 14th April 2020 be accepted as a true record of proceedings. The minutes were signed accordingly.

Agenda Item 9: Update on matters carried forward from previous meeting:

- a) Opening of new expenses accounts –. The Clerk informed Council that the change of address has been completed and a copy of the Bank Statement will be forwarded to Councillor Newman from May to proceed to open the Trade accounts for Fuel.

Action: Councillor Newman

Agenda Item 10: Report from County Councillor Jeremy Hunt

Lavant Parish Update

12/05/20

West Sussex County Councillor know that the members of the Parish Council had expressed concerns last year in regard to both our Children's and our Fire & Rescue Service following poor Inspection reports so, before I move on to current updates, I thought a brief update would be appreciated.

With regard to our children's services, following the OFSTED report, we drew up a Children First Improvement Plan and committed £17.7m over three years to facilitate that improvement plan. We received our last OFSTED monitoring report in January this year, which is still quite early in our improvement journey. In that report they stated that, whilst they appreciated we still had "much to do", they also stated that "the new and expanded children's senior leadership team has had some success in progressing plans to improve the quality and effectiveness of services for children who are in need of help or protection". Since that inspection we have now appointed a new, permanent, Director of Children's Services, Lucy Butler, who comes with a wealth of experience. She replaces our extremely experienced Interim Director who was brought in to specifically develop and implement our Improvement Plan.

Secondly, with reference to our Fire & Rescue Service, we again implemented an Improvement Plan as well as appointing a new, highly talented Chief Fire Officer, Sabrina Cohen-Hatton. Again, the turnaround of our service has seen a huge amount of work done and, in a letter to our Chief Fire Officer, following an inspection in January, the HMICFRS said that the Fire and Rescue Service has made "tangible improvements" in a number of areas and could see an "accelerated pace with the improvement work over the past few months". They also confirmed that, due to the work we had already done, there was no requirement to carry out a further inspection until January 2021.

Lastly, there were a number of general concerns expressed in the OFSTED report on the overall management of the County Council. Last Autumn, following that report, both the Chief Executive and the Leader stood down. We appointed a new Leader, Paul Marshall, and a new Chief Executive, Becky Shaw. Becky Shaw is in a dual role as she is also the CEO of East Sussex, but she is a highly respected and experienced CEO, which is what we required. Together, both Becky and Paul are changing a lot of our practices and ensuring that we become a much more open council. We are in the early stages of this journey, but believes the work already done, especially around improving the morale of our staff, has enabled us to respond to the present crisis very effectively and smoothly. For that, much of our thanks needs to go to our staff who have risen to the task magnificently.

Current updates:

The Waste Recycling site has re-opened to-day. This is now in line with Government guidance, which also clearly states that people should only visit the site for essential purposes, such as if there is a risk of injury or harm to health by retaining your waste. Only garden waste and residual waste will be accepted. We are also limiting access to cars only, no vans or trailers. There will be social distancing and access will be controlled, there could be some traffic issues. For more information, please see the following press release: <https://www.westsussex.gov.uk/news/county-council-confirms-how-and-when-household-waste-recycling-sites-will-reopen/>

With regard to the present Covid-19 situation, as far as West Sussex is concerned, a few bullet points:

- As of 10th May there were just over 1200 recorded cases in the County, according to the latest data from Public Health England.
- The WSCC Community Hub continues to operate seven days a week, from 8.00am to 8.00pm, with a dedicated [web page](#) and a telephone helpline: 033 022 27980. (<https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>)
- We have now received over 8,000 contacts into the WSCC Community Hub and have responded to over 1,000 urgent requests for food, medicine or welfare checks. We now have a newly developed COVID19 information system which enables us to make immediate referrals to locality-based support and to offer information, advice and guidance on an extensive range of topics.
- Our Library Service staff are now rolling out a phased programme of contacting those people who are on the shielded list, and who originally indicated that they do have access to food and supplies, in order to make sure that they are still okay.
- We continue to have adequate acute hospital capacity in West Sussex, with occupancy levels below 60%, against a usual position of 99-100%. This equates to 3-4 large wards of acute beds. Our local system continues to have a

significant amount of empty community bed capacity ready for a rise in demand. There is currently no delay in patients requiring a transfer of care.

- Hospital discharge hubs continue to work in partnership with local NHS organisations working hard to ensure patients are discharged safely with minimal delay. Our local NHS partners have asked us to keep a focus on mental health discharges and our teams are making sure these can continue in a safe and supported way, in the context of a reduced workforce.
- WSCC continues to maintain its own PPE Stocks for its own needs and is receiving regular deliveries from suppliers. WSCC has, **at the current level of use**, enough stocks of basic items to meet demand throughout May. However, if these stocks are required to support the wider care sector they may deplete much sooner.
- WSCC Fire & Rescue Service continues to support the Sussex Resilience Forum by receiving at Horley Fire Station (WSFRS) the National PPE deliveries; from where they are distributed to Care homes across the County.
- Financially, we have agreed an additional Covid-19 3-month uplift of 10% for all those residents that we support in the residential and nursing home market, to alleviate some of the financial impact on the market. Similarly we have also agreed a 3-month uplift with our domiciliary care providers.
- The County Council is working hard to understand the long-term financial implications of Covid 19 – are going to be huge. Currently, we are predicting that the cost for this financial year alone could be in the region of an additional £80m. Obviously this is still only a prediction and relies heavily on how long the lockdown continues, and over what time span we come out of it.
- Currently, as part of the Governments £6.2bn package to support Local Authorities, WSCC has received c£36m to help meet the challenges we face, for which we are very grateful. However, as you can see from the figures above, the impact we could be facing is well in excess of that figure, so we will obviously continue to lobby the government for further funding.
- Incidentally our Districts and Boroughs, with whom we are working very closely, have also received between them nearly £9m to support their work and additional costs. Of this, Chichester District Council has received £1.25m. This does not include any grants paid directly to the Districts and Boroughs for caring for the homeless and of course the money they received to pay out directly to small businesses.

Lastly, a reminder about our dedicated webpage which covers virtually all aspects in relation to Coronavirus. It also contains many links to other websites where you can find additional information, including a link to the CDC hub. This page can be found at <https://www.westsussex.gov.uk/campaigns/coronavirus-covid-19/> and it is updated daily. At the moment we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, for regular updates.

Finally, offered a personal thank you to all your residents for following the government guidelines through these difficult times. He would also like to give a special thank you to any of your residents who are continuing to work through this period in order to maintain our vital services. Obviously at the forefront of our thoughts are those working on the frontline, in both the NHS and in care homes, including those providing care in the community, but we must never forget the many other people doing important work to keep our communities going, such as the postmen, the waste collection staff, those staffing our community hubs, volunteers supporting local hubs, the many people working in businesses who have turned to producing vital PPE – and the businesses as well of course – our police, our F&RS personnel, PC members working hard to keep their communities safe, and many, many more. To them a huge personal thank you. Thank you.

Question and Answers

- James Pickford regarding Gatwick Airport loss of revenue. Impacts on the whole of Sussex. During Covid-19 all are working in uncharted territory is very challenging situation.

Agenda Item 11 : District Councillors Report

Since your last meeting, Lavant has struggled to make an appearance on my agenda, as the Gypsy and Traveller incursions into West Ashling have dominated my time.

It is going to be a long haul, but at the end of it, CDC will have a radically altered policy towards accommodating the Gypsy and Traveller community, which we can and must do.

Otherwise, CDC was rated first in the country for applying for and distributing the Government's new emergency business grant scheme.

The committee system is settling into Zoom meetings, and there is a general display of corporate competence under Diane Shepherd's disciplined and concentrated leadership.

We shall lose about £8m. In revenue from the free parking programme, and even if parking charges are eventually restored, traffic into Chichester will be drastically reduced.

This will focus attention even more than before on the future of Chichester City Centre.

It will also require substantial cuts in some existing budgets in order to bring CDC back to breakeven.

Agenda Item 12: Chairman's Report

- Welcomed Jenny Quest onto the council. She will join our team and be appointed a role in due course.
- General outlook a slow return to a new normality for the next month. We are continued on lock down and as we are unable to have meetings of more than two people - June will be another virtual meeting.
- VE Day celebrations changed from big gatherings and events were sadly cancelled. However, the celebrations continued in form of more social distant with neighbours at the end of driveways There is a desire to have a party when this is all over but for now we will stick with it for the time being and those with a garden are very fortunate and people are now being allowed out.
- Lavant News funding is within our budget with £500 to spend. A proposed that Lavant Parish Council go ahead with this spend .This was supported by all Councillors. It was agreed it was value of money and gave an excellent community feel and reaches the communication vehicle. Chairman will now suggest to the church that an invoice can be sent in to cover the printing of Lavant News Magazine.
- A27 Road Investment Strategy announcement has pushed the Chichester bypass to 2025-30 . A discussion was had some time ago with South Downs National Park that the boundaries be adjusted. Chairman would like to follow up by gathering information and reasoning around the issue so that serious consideration can be given to changing the boundaries.
- Memorial Draft Proposal policy.
Chairman advised a draft policy is nearing completion to deal with requests such as trees, picnic benches as well as benches. The Policy can be tested against the future vision for planting native trees around the village green. The revised policy will be circulated to councillors and an official request to adopt the policy at the June meeting.
- Chairman confirms that although we have been in lockdown there has been considerable continued background work as you can see from the various reports provided to review in this meeting and thanks the council for their diligence.

12.1 Lower Road Application – No Update

Action: Councillor Pickford

Agenda Item13: – Recreation Playground Report

Councillor Mallett reported that the site visits had been made prior to Lockdown due to Covid-19. She has received all 4 proposals from the suppliers. She is very pleased with the playground presentations. She will build a comparison report for the next meeting. Her concern at this stage is how to get public input during lockdown as restrictions which may delay the project. Maintenance Issues:- Maintenance costs come from Lavant Parish Council approval to Spend .

1. The toddler Swings.

Volunteer Group have passed on the costings for the replacement toddler swings (one already removed, the other in need of replacement). A total of **£230.00 ex VAT**.

Costs from Online playgrounds

2 x Premium Children Toddler Cradle Seat £156.00 ex vat

2 x 1.800m(6ft) Frame height traditional crave chains £48.00 ex vat

4 x SMP Shackle 12.65mm x 27mm x 50mm (stainless steel pin) £20 ex vat

1 x S.A.S Nut Lock £6.00 ex vat

2. The Flooring bark chippings under the zip wire and large climbing frame. Councillor Newman has obtained costings for the necessary amounts as follows:

Councillor Mallett would recommend purchasing one 7 cubic meter load to cover both areas from. Quotes were obtained and chosen company Earth Cycle. This will top the chippings up to a minimum acceptable depth and hopefully see through until the renovations are started. Approval for spend £661.45 ex VAT per loose load from Earth Cycle.

It was RESOLVED to approve these purchases at a **total cost of £1121 ex VAT**.

Discussions were also included to investigate a new flooring membrane as the existing membrane has failed to obtain quotes and approval of costing come within maximum £1300 budget spend.

The Clerk will place the relevant orders directly with Online Playgrounds and Earth Cycle.

Suggestions put forward Councillor Newman /Councillor Aldridge to liaise with Volunteers ref appropriate time for delivery of the chippings to the playground, as a couple of LVTF volunteers will be required to spread the chippings out, socially distanced of course.

Arrangements for the toddler swing parts be delivered to be advised and further liaison with Volunteers Group Member..

Best Efforts during this time to get the maintenance to be completed before the playground is opened up for general use again.

Action: Councillor Mallett

Agenda Item 14: Football Field Rental

A report from Councillor Newman in detail was circulated proposing the Council passes and acts upon the following resolution. It was RESOLVED that :-

Lavant Parish Council regarding the Football Field

1. The Lavant Volunteers are instructed no longer to maintain the area
2. The Lavant Volunteers are requested to, when it is possible, remove any equipment from the fields incl. the heavy roller; and to remove the waste bin just prior to the developers taking control of the field.
3. Lavant Parish Council advises the Lavant Football Club that they should remove their property from the field as soon as is possible, as the land is no longer controlled by the Parish Council.
4. Lavant Parish Council writes to the Locke family to say thank them for the support they have given to the Pariah and in particular the Lavant Football Club for so many years through the use of the field. Lavant Parish Council will no longer be renting the field At £150 per year

Action Councillor Newman

Agenda Item 15: To readopt the Financial Regulations of the Council 2020.

It was RESOLVED to recommend adoption of the revised Financial Regulations NALC's Model Financial Regulations 2019 as amended to reflect the preferences of Lavant Parish Council.

Agenda Item 16 : To review and adopt the Risk Assessment2020

It was RESOLVED to recommend that the council to adopt the revised Risk Assessment Register as presented to reflect the preferences of Lavant Parish Council and make provision that going forward the council will hold a quarterly review of the Risk Assessment.

20.00:County Councillor Jeremy Hunt was excused and left the meeting.

Agenda Item 17:-Clerk Report / Summary of any correspondence received

17.1: FINANCE

The Clerk reported that the Internal Audit for 2019/20 had been successfully completed. A further report would follow to the next Committee meeting to sign off the appropriate paperwork.

- a) To note receipts and approve monthly payments – **Appendix A**

It was RESOLVED to approve that attached copy of the payment report including payments to be agreed on 12th May 2020 amounting to £2792.32 . (of which £ 17.46VAT)

- b) Approval of Bank Reconciliation - **Appendix B**

A copy of the bank statements and bank reconciliation as of 24th April 2020 was made available to Council members at the meeting for monitoring and reconciliation purposes.

It was RESOLVED to approve the accounts

- c) To record the Clerk and the Finance Chairman / Chairman of Council has verified the

The Bank Reconciliations from the beginning of the financial year in line with the financial regulations to satisfy the new RFO/Clerk records are balanced.

In line with good practice, the Natwest Bank Statements were inspected and the corresponding balance initialled

17.2-4Website Review in line with Accessibility Compliance

Clerk & Councillor Mallett sent a report to councillors to confirm that the project has identified a new website needs to be built as the current website will not meet the accessibility government standards coming into effect September 2020. The Council have approached 4 companies for quotes. Councillor Mallett has investigated the technical accessibility rules and applied them to our documents currently held on our website.

Proposal:

It is proposed that Lavant Parish Council agrees to set up a new website from scratch and adopts TEEC as its future IT partner and web-host provide. This will include the set-up of a new compliant website and the necessary training to maintain it going forward for the agreed Sum £ 1320.00 ex VAT.

TEEC will offer a basic package of support, website hosting, domain name including all standard TEEC security features and services for £125.99 ex VAT.

A note of Thanks was passed to the Clerk and Councillor Mallett for the amount of work and time the project had taken thus far.

The clerk requested the Council purchase the new Parish Council computer Comparative quotes and sourced advice on computer suitability. Council were asked to approve the purchase from Currys PC World for the spend £449.00 incl. VAT. The clerk proposed the purchase of Microsoft Office 365 Business Standard suite (Annual Subscription for license to Microsoft 365 be compliant business grade.)& Anti Virus package. Quote via Scan Station to support the clerk to set the computer up professionally including domain & emails) Council were asked to support spend £375.36 incl.VAT.

The Clerk to purchase Adobe Business Pro to assist with the accessibility regulations of PDFs created on our website. This additional software will be required at a one-off cost of £150 and will be set up via Scan Station. These figures of spend are in IT Budget items. .

17.5 Tree Felling Authorisation for Spend

Councillor Newman had obtained quotes from x3 Tree Surgeons for removal of the deceased Maple Tree on The Village Green Council authorised the contract to the most competitive priced with agreement to spend £300 from the Tree Budget.

17.6 : Approval of Spend for Equipment Purchase

The following items were requested for Grass Cutting around the Village

Approval of spend from the Equipment Budget spend of £ 50.50 was given for

1. Stihl strummer Bushcutter line 2.4mm X 434m orange square - Cost £34.50

2. Stihl 1 box of 10 sachet 2 stroke engine oil 100ml one shot 50:1

Cost £16.00

The Clerk will make arrangements are to made to delivered to Volunteers Group Member residence.

Council acknowledged the receipt of the following correspondences as sent by the Clerk:
emails circulated to councillors from CDC;WSCC local MP; Press Office covering important messages regarding Coronavirus information to disseminate to local networks In particular

- Chichester Local Plan Review.
- South Downs Planning Service
- 2020 Weeding Spraying
- WSCC Over 16 Transport Consultation
- Temporary Post Van to park up at Memorial Hall to offer Post Office Services whilst post office is shut due to Covid-19
- West Sussex 1200 flyers ordered to go out in Lavant News
- West Sussex access to online library
- West Sussex Town & Parish News – May
- VE Day celebration West Sussex creating a bank of resources
- Travellers Update – Still In Yapton. Notices to be sent to land owners to ensure all land and buildings are secure.
- Police Safe Space is being re-launched to reach out to domestic abuse
- CDC Update - Coming out of Lockdown Messages
- Household waste reopening for garden waste and only household waste if too dangerous to keep at home

Agenda Item 18:-Planning Applications and Delegated Decisions.

Councillors Ings and Tucker informed the Council of planning applications and / or decisions received since the last meeting.

SDNP

Application: SDNP/20/01034/TCA Closing Date 23.5.2020

Location: Langford Farm, Chilgrove Barn, Chilgrove Road Lavant PO19 0HL

Proposal: Construction of wooden gazebo to the side of the property

Resolved: LPC Support this application.

Application: SDNP/20/01312/HOUS Closing Date 23.5.2020

Location: Lavant Gate , A286 Sheepwash Lane To West Stoke Road, Mid Lavant, Chichester, PO18 0BB

Proposal: Alterations to the existing west elevation and porch

Resolved: LPC Support this application.

No Decisions recorded Wk17 from CDC or SDNP

Agenda Item 19: Heritage Report

Councillor Reynolds has sent a report around to council asking for a resolution to request that Lavant Parish Council accept the terms and conditions. Lavant History Project will take on the maintenance of the Telephone Box going forward and regular yearly inspections producing a report for Lavant Parish Council after the AGM.

It was RESOLVED to accept the terms of a licence from WSCC (no 115E relocating a telephone box to Chalkpit Lane. It was noted that Lavant History Project will taken on the maintenance. In the event the Lavant History Project is dissolved this would then revert to the Parish Council.

Agenda Item 20: Any requests for items for the Agenda next meeting.

- Environmental report
- Recreational Report

Agenda Item 21 Risk Assessment

The committee has considered risk in control of the general finance, financial regulations and Governance by receiving the accounts, reconciliations and payments along with the standing orders.

Agenda Item 22: DATE OF THE NEXT MEETING

The next meeting Parish meeting will be held on Tuesday 9th June 2020 Virtual Meeting Room

Signed.....Dated.....

Appendices and Attachments

Monthly Bank Reconciliation and Monthly Income and Expenditure Report

Appendix A

LAVANT PARISH COUNCIL					
FINANCIAL REPORT PREPARED ON 8th May 2020					
RECEIPTS: Period: 15th April2020 - 12th May 2020					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
17/04/2020		CDC Receipt of Precept	Precept & CIL	15891.02	
PAYMENTS: May-20					
DATE APPROVED	VOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
12/05/2020	FO015	BT DD	Final Bill & cancel contract	269.13	7.50
12/05/2020	FO016	Came & Company	Tractor Insurance	341.06	
12/05/2020	FO017	Hitachi DD	Lavant Parish HP Tractor	229.00	
12/05/2020	FO018	Zurich Insurance	Public Liability & Employers Insurance Year LTA yr 2 of 3 Premium	756.39	
12/05/2020	FO019	WSCC	Clerks Salary	757.02	
12/05/2020	FO020	A Blades	Tractor Fuel	42.94	7.16
12/05/2020	FO021	A Blades	Volunteer Expenses	16.78	2.80
12/05/2020	FO022	E OFlanaghan	Internal Audit	380.00	
Total Payable				2,792.32	17.46

Meeting of 12th May 2020					
Bank Reconciliation as of 23rd April 2020					
Current Account	23 April 2020			£76,873.63	
			total	£ 76,873.63	
opening balance 1st April 20				£ 64,462.06	
Add Receipts in the year				£ 16,021.22	
Less Payments in the year				£ 3,609.65	
	as of 23 April 2020		Balance	£ 76,873.63	
Less					
Reserve @ 33% of Annual Precept of £29637				£ 9,780.00	
			Total	£ 9,780.00	
Ring-fenced funds					
Lawvoles				£ 1,035.57	
Let's walk (Footpaths)				£ 1,338.03	
Youth project				£ 1,440.38	
watershed grant				£ 48.22	
CIL SDNP				£ 48,656.37	
			Total	£ 52,518.57	
Total available funds (less ring fenced and reserve)				£ 14,575.06	

Lavant Parish Councillor appointments 2020 – 2021

CDALC	James Pickford
WSALC	Robert Newman
SCCLC	Caroline Reynolds
SDNP	Tim Aldridge
Goodwood Aerodrome/Motor racing	Tim Aldridge
Village Hall trustee	Sue Ings
LNDP working party	Robert Newman
Lavant Traffic to include Yarbrook	James Pickford
Lavant Planning Committee	Sue Ings & Louise Tucker
Lavant Volunteers	Robert Newman & Tim Aldridge
Lavant Playground	Elaine Mallett
Sussex Pathwatch	Tim Aldridge & Caroline Reynolds
Heritage	Caroline Reynolds & Louise Tucker
Environment	Jenny Goldsmith & Louise Tucker
West Lavant	Sue Ings
Allotment association	Jenny Goldsmith
Lavant Fete committee	Elaine Mallett & Jenny Quest
Communications	Elaine Mallett
Police Liaison/ Neighbourhood Watch	Jenny Goldsmith
Footpaths	Tim Aldridge
Community Speedwatch	Non councillor Bob Mallett
Church	James Pickford